

PAKISTAN INSURANCE INSTITUTE
GUIDELINES FOR EXAMINATION APRIL (2017) OF THE
CHARTERED INSURANCE INSTITUTE, LONDON

Qualifications offered by the Chartered Insurance Institute (CII) are recognized throughout the insurance industry as evidence of commitment, knowledge and understanding. They underpin job specific and at work training, and help you deliver a capable, professional service.

These guidelines cover the Certificate, Diploma and Advanced Diploma in Insurance qualification.

CII Membership

Members of CII can avail discounts on learning materials, exams, etc., etc. If an individual wants to become a member of the CII they will be required to pay the one off **admission fee** of **£38** equivalent to **Rs. 5,510** in addition to the relevant **annual subscription** fee. The admission fee does not need to be paid annually.

Note: Although a person may already have a PIN number, this does not mean they are a member of the CII, if they are not a member and would like to apply for membership the admission fee will be required.

Note: Candidates living outside the UK who are members of an associated or affiliated institute may enter the CII exams and purchase study materials at the same prices as those charged to members of the CII.

Note: It is also advisable not to choose or enter in any subject that you wish to apply for Accreditation of prior learning now or in future because once you enter for a subject then irrespective of whether you appear or not, application for exemption cannot be entertained even if you acquire the necessary qualification afterwards.

COURSE BOOKS

The exams are based on the published syllabuses, which are in themselves important aids to exam preparation and revision. It is essential that you familiarize yourself with these before commencing study (a full syllabus is provided within each course book).

These set out the objectives of each unit and detail the learning outcomes expected of candidates in the exam for each unit.

The syllabuses also identify published material designed to assist you in preparing for exams under the following headings: primary text, additional reading, reference works and periodicals.

To obtain the syllabuses free of charge, visit www.cii.co.uk and look within the section on “Qualifications”. Copies may also be obtained from PII, Karachi.

Course books are available at Pakistan Insurance Institute (PII), Karachi that cost **Rs.1,000 (for members)** and **Rs.2,000 (for non members)** per book. For other cities please add postage charges of **Rs.100**.

Important: CII updates / revises course material from time to time and these are available at PII, candidates should ensure they obtain the latest version of the study text for the examination.

EXAMINATION FEES & DEADLINES

Course wise per subject examination fee structure is given as follows:

Courses	£	Members Rs.	£	Non Members Rs.
Principles of Takaful (590)	127	18,415	174	25,230
Diploma in Insurance	127	18,415	174	25,230
Certificate in Insurance	106	15,370	147	21,315
Foundation Insurance Test	61	8,845	76	11,020

Fill in the Application / Entry Form and send it to PII along with the required fee for onward submission to CII, London who will acknowledge to you directly.

Closing dates for April 2017 CII examination for Advanced Diploma / Diploma / Certificate in Insurance for all applications / entry to reach PII is 10 February 2017.

Important: All payments should be made in the form of Pay order / Demand Draft in favour of Pakistan Insurance Institute, Karachi and payable at Karachi.

Approximately 3 weeks before the examination date, the candidate will receive “Admission Permit” from CII, London. The examination center details will be notified to the candidates by the local institute.

EXAMINATION HALL REQUIREMENT

Before entry to the Examination Hall all candidates will be required to produce proof of their identity. Candidates are advised to bring with them as proof of identity the following:

- **Admission Permit**
- **Original CNIC**
- **PII / CII Membership Card**

Checking will be done before the commencement of each examination session. Therefore, you must arrive at least 30 minutes before start of examination.

Further information please refer to CII website www.cii.co.uk

GENERAL

Attached is a complete list of available Advanced Diploma, Diploma, and Certificate units along with the time table for the examination April 2017. Full details are also available online at www.cii.co.uk

Should you require any further assistance please feel free to contact **Pakistan Insurance Institute at 30-B Lalazar Drive, M.T Khan Road, Karachi, email: customer.service@pii.com.pk or Call Customer Service at 35611063-64.**

CHARTERED INSURANCE INSTITUTE
April 2017 examination

Monday April 3, 2017

P62	Life, critical illness and disability claims	09.30 - 12.30	(3 hour examination)
P67	Fundamentals of risk management		
P91	Aviation and space insurance		
P97	Reinsurance		
P98	Marine hull and associated liabilities		
FIT	Foundation insurance test	14.00 – 16.00	(2 hour examination)
IF3	Insurance underwriting process		
IF7	Healthcare insurance products		
P86	Personal insurances		
I11	Introduction to risk management	14.00 – 15.00	(1 hour examination)

Tuesday April 4, 2017

P63	Long term insurance business	09.30 - 12.30	(3 hour examination)
P90	Cargo and goods in transit insurance		
P93	Commercial property and business interruption		
IF1	Insurance, legal & regulatory	14.00 - 16.00	(2 hour examination)
IF5	Motor insurance products		
IF6	Household insurance products		

Wednesday April 5, 2017

590	Principles of Takaful	09.30 - 12.30	(3 hour examination)
P61	Life, critical illness and disability underwriting		
P64	Private medical insurance practice		
P66	Delegated authority		
P94	Motor insurance		
P96	Liability insurances		
IF2	General insurance business	14.00 - 16.00	(2 hour examination)
IF4	Insurance claims handling process		
IF8	Packaged commercial insurances		
I10	Insurance broking fundamentals		
P21	Commercial insurance contract wording		
IF9	Customer service in insurance	14.00 - 15.30	(1.5 hour examination)