

Pakistan Insurance Institute

Examination Policy

Proof of identity

Candidates must show proof of identity to any official who requests it. This proof of identity is in addition to Admit Card, CNIC / or a current passport is acceptable as identification.

If the candidate does not hold one of these, he / she will be expected to obtain one before the exam.

Rules

Any breach of the following instructions may result in disqualification, not only from the current examination, but also from all future examinations, either for a period of years or indefinitely.

Candidate must submit in all matters to the direction and rulings of the exam co-ordinator and invigilators.

Candidate must not take into the exam room any unauthorised materials or items or consult in any way any book, paper, document or other written, typed or printed matter. not read or attempt to read the work of any other candidate or communicate with, or willingly receive communication from any person during the exam other than an invigilator.

All briefcases, handbags, books, revision notes, mobile phones, personal belongings must be left in area specified by the invigilators.

Candidates must hand the answer book alongwith question paper to the invigilator before leaving the exam room. Mobile phones, smart watches or similar are not allowed in any examination.

Candidates must not behave in a rude, discourteous or disruptive manner. The invigilators have the authority to exclude an exam candidate who behaves in this way.

Disciplinary action

Disciplinary action may be taken against any candidate found guilty of dishonourable or unprofessional conduct or committing a breach of the exam regulations. Penalties may be imposed for falsification of documents or cheating during an exam. PII reserves the right to notify the relevant regulatory body / employer of any disciplinary action taken.

Re evaluation and rechecking of papers

- Application by a candidate for an inquiry into the correctness of their result is to be submitted to the office of the Institute. For this purpose a non refundable of Rs. 1,000 fee for each paper is to be paid.
- Only rechecking will be allowed (checking the paper for numerical mistakes and omissions only). Rechecking will be carried out by the committee appointed by the Council. Request for rechecking must reach the office of the Institute within 7 days after declaration of result.
- Re-evaluation shall not be allowed. However, for unassessed answer (s) if any, pointed out by re-checking committee, the answer book shall be sent to the examiner for assessment.

Publication of results

PII reserves the right to publish exam results, whether a pass or failure. Pass lists are published only after results have been issued to candidates.